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**Fw: MEETING SCHEDULE**

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From PA to Director <patodir@aitpune.edu.in>

Date Mon 5/19/2025 3:52 AM

To IQAC Office <iqacoffice@aitpune.edu.in>

Refer Trailing mail

**Regards,**  
**Shraddha Jadhav**  
**PA to Director**  
**Army Institute of Technology**  
**Dighi Hills**  
**Pune - 411015**  
**Tel : 7249250115/2101**  
**Mob : 9028387738**

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**From:** PA to Director

**Sent:** Monday, May 5, 2025 12:01 PM

**To:** H.O.D.-E&TC <hodetc@aitpune.edu.in>; Dr Mrs Sangeeta Jadhav, HOD IT <hodit@aitpune.edu.in>; HOD Mechanical <hodmech@aitpune.edu.in>; Dr Sunil Dhole <hodcomp@aitpune.edu.in>; HOD ASGE <hodasge@aitpune.edu.in>; IQAC Office <iqacoffice@aitpune.edu.in>; Dr Seema Tiwari <stiwari@aitpune.edu.in>; R S Verma <rsverma@aitpune.edu.in>; Dr J D Patil <jdpatil@aitpune.edu.in>; Training Placement Officer TPO <tpo@aitpune.edu.in>; Project Officer AIT <project@aitpune.edu.in>; Project Officer <projectofficer@aitpune.edu.in>; Registrar AIT <registrar@aitpune.edu.in>; Anita Suryawanshi <anitasuryawanshi@aitpune.edu.in>; Dr Rupali Bagate <rbagate@aitpune.edu.in>; Dr Sharayu Lokhande <slokhande@aitpune.edu.in>; Mahesh Phatangare <mphatangare@aitpune.edu.in>; Dr Shraddha Oza <sdoza@aitpune.edu.in>; Dean Student Affairs <deanstudentaffairs@aitpune.edu.in>; Dr Sushma Wadar <swadar@aitpune.edu.in>; Dean RnD AIT <deanrd@aitpune.edu.in>; Library <oiclibrary@aitpune.edu.in>

**Cc:** Director AIT <director@aitpune.edu.in>; Principal AIT <principal@aitpune.edu.in>; Jt Director AIT <jd@aitpune.edu.in>

**Subject:** MEETING SCHEDULE

Dear All,

A meeting is scheduled **today** at **1500 hrs** in the **Old Conference Room** to discuss the following points related to the upcoming **NAAC Peer Team Visit**:

1. **Department-wise Videography & Photoshoot.**
2. **Template for Department & Criteria Presentation.**

**Regards,**  
**Shraddha Jadhav**



ONWARD TO GLORY

**Army Institute of Technology (AIT)**, Dighi Camp, Pune-15

Director : 7249250115, Joint Director : 7249250117, Principal : 7249250186

Exch : 7249250118, 7249250183, 7249250184, 7249250185

Website : www.aitpune.com, Email : ait@aitpune.edu.in

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## IQAC and HOD MEETING HELD ON 5<sup>th</sup> MAY 2025

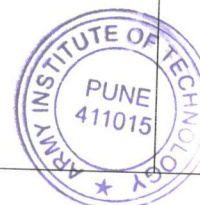
### MINUTES OF MEETING

1. The meeting was attended by following members: -

Director	-	Col M K Prasad (Retd.)	:	Chairperson
Principal	-	Dr. B P Patil	:	Member
HOD E&TC	-	Dr. G R Patil	:	Member
HOD Comp	-	Dr. Sunil Dhole	:	Member
HOD IT	-	Dr. Sangeeta Jadhav	:	Member
HOD Mech	-	Dr. Umesh V Awasarmol	:	Member
HOD ASGE	-	Dr. Ganesh Mundhe	:	Member
IQAC Coordinator	-	Dr. Sushma A Patil	:	Member
Dean R&D	-	Dr. Seema Tiwari	:	Member
Dean Student Affairs	-	Dr. Swati Kulkarni	:	Member
ERP Incharge	-	Dr. Rahul Desai	:	Member
NAAC Co-coordinator	-	Dr. Dipika Birari	:	Member
Registrar	-	Mr. Vaibhav Khare	:	Member
Placement Officer	-	Mr. M Khaldkar	:	Member
Project Officer	-	Mr. Rushikesh Patil	:	Member
Infrastructure	-	Dr. J D Patil	:	Member
Networking I/C	-	Mr. M B Lonare	:	Member
Videography	-	Dr. Sita Yadav	:	Member
IQAC Clerk	-	Mrs. Padmavati Sankpal	:	Member

2. The IQAC Coordinator, Dr. Sushma A Patil welcomed all and the points that were discussed in the meeting in the presence of all the HoD's and other members are mentioned below: -

<u>Ser No</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
(a)	<p><b><u>NAAC Peer Team Visit:</u></b></p> <p>(i) The NAAC Coordinator, Dr. Sushma A. Patil, informed all the members that the dates of the visit that has been finalized on 20 and 21 May 2025.</p> <p>(ii) She also briefed about the preparation and documentation work that needs to be completed at both the department and institute levels for the NAAC Peer Team visit.</p>	<p>Principal</p> <p>IQAC Coordinator</p>	<p>Director</p> <p>Principal</p>







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<u>Ser No</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
(b)	<b><u>Networking in AIT</u></b> <ol style="list-style-type: none"> <li>HoD Comp, Dr. S R Dhore, discussed about the networking points in campus for NAAC Visit.</li> <li>Work to be done in hostels was shared by HoD Comp, Dr. S R Dhore.</li> </ol>	HoD Comp Prof. Lonare	Director Principal All HsOD
(c)	<b><u>Videography in AIT</u></b> <ol style="list-style-type: none"> <li>As the NAAC Peer Team visit is schedule in online mode, the infrastructure will be shown through walkway.</li> <li>The Director instructed that Dr Sita Yadav will be co-ordinate the same.</li> </ol>	HoD Comp Dr. Sita Yadav	Director Principal All HsOD
(d)	<b><u>HsOD Presentation:</u></b> <ol style="list-style-type: none"> <li>The Director informed all the Heads of the Department to prepare their respective department presentation and submit it to IQAC Coordinator.</li> </ol>	HODs Principal	Director Principal
(e)	<b><u>Club Presentation:</u></b> <ol style="list-style-type: none"> <li>The Director instructed all the club incharges to prepare their presentation and submit it to IQAC Coordinator.</li> </ol>	HODs Principal	Director Principal

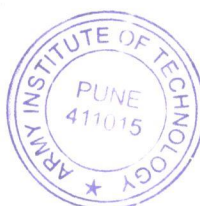
File No: AIT/1742/IQAC

Army Institute of Technology  
Dighi Hills, Pune- 411015

Date: 19 May 2025

**Distr :-**

Principal  
 HOD Mech  
 HOD IT  
 HOD E&TC  
 HOD Comp  
 HOD ASGE  
 Registrar



(MK Prasad)

Col  
Director

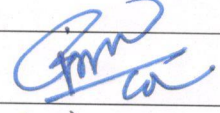
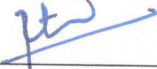

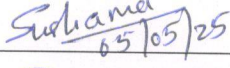
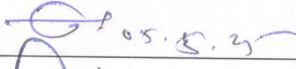
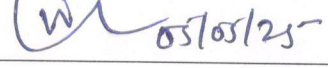
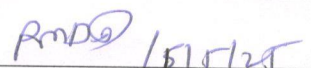
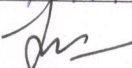

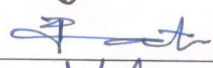
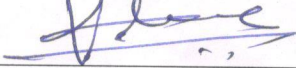
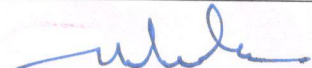
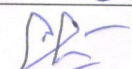

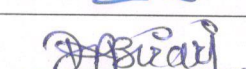
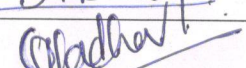
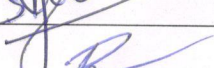
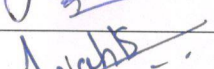
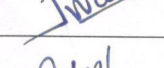
Director  
Army Institute of Technology  
Dighi Hills, Pune - 411015.

- For info please.

Attendance Sheet

05/05/2025

IQAC & HOD's Meeting

Sr. No.	Name	Signature
1	Col. MK Prasad	
2	Dr. B. P. Patil	
3	Dr. Seema Tiwari	
4	Dr. Sushma A Patil	
5	Dr. S. R. Dhoni	
6	Dr UV AWasarmol	
7	Dr. Rahul Desai	
8	M. B. Lonare	
9	Dr Sita Yadav	
10	Dr J D Patil	
11	Vaibhav Khare	
12	Prof. Khatkekar M. S.	
13	Dr G. R. Pahl	
14	G. Mundhe	
15	Dr. Dipika Birari	
16	Dr. Sangeeta Jadhav	
17	Dr. Swati Kulkarni	
18	Mr. Rushikesh Patil	
19	Mrs. Padmavati Sankar	
20		
21		
22		